**2024 Recognition Awards**

**Submission** **Deadline: 5:00 p.m. on Monday, February 5, 2024.**

**Submit nominations via email to: Nominee’s academic chair or director**.

Inquire well in advance of the deadline for unit-specific nomination processes or guidelines.

**Excellence in Teaching by a Career Track Faculty Member Award**

**Purpose:** Recognizes career track faculty who demonstrate excellence in and outstanding commitment to classroom teaching.

**Criteria:** Demonstrated excellence in classroom teaching, including specific examples of pedagogical innovation or scholarship, meritorious classroom performance, a range of teaching responsibilities, outstanding student evaluations, and instructional contributions outside the classroom.

**Specific eligibility:** Career track faculty in any academic unit within the College of Arts and Sciences.

**Required Materials**

All nomination packets must include the following materials **in a single PDF file**:

* **CAS Award Nomination Form**

See next page for award-specific form. Do not include this instruction page.

* **Nomination Letter** (Limit of two pages)

A broad description of why the nominee is deserving of the award. Cite specific examples of relevant accomplishments and meritorious teaching. Focus on the impact of the nominee’s work within the discipline, across the institution, and/or on students. Include internal and external recognition of note.

* **Nominee’s Curriculum Vitae or Resume Limit**

10 pages.

* **Supplemental Materials**

Include additional documentation of outstanding innovation or accomplishments in teaching. Course evaluations and at least one letter of support or testimonial from a student are required. Limit the course evaluation report to score summaries and selected comments and a maximum of three pages.

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**Questions?**

Contact the Office of the Dean at [cas.awards@wsu.edu](mailto:cas.awards@wsu.edu).

**Excellence in Teaching by a Career Track Faculty Member Award**

**2024 Award Nomination Form**

*Nominations are due to nominee’s chair or director by 5:00 p.m. on Monday, February 5, 2024.*

**Nominee:**

**Title:**

**Department/School/Program:**

**Campus Zip:**

**Office Phone:**

**WSU E-mail:**

**Date of first faculty appointment at WSU:**

**Nominator:**

**Title:**

**Department/School/Program:**

**E-mail:**

**Campus Zip:**

***FOR CHAIRS AND DIRECTORS ONLY***

I electronically endorse and support the above-named nominee for the Excellence in Teaching by a Career Track Faculty Member Award.

**Nominee’s WSU ID:**

**Chair/Director:**

**Date:**

A confirmation email will be sent to the chair/director after the complete nomination packet has been received by the Office of the Dean.