**2024 Recognition Awards**

**Submission** **Deadline: 5:00 p.m. on Monday, February 5, 2024.**

**Submit nominations via email to: Nominee’s** [**academic chair or director**](https://cas.wsu.edu/about-the-college/academic-chairs-directors/).

Inquire well in advance of the deadline for unit-specific nomination processes or guidelines.

**Excellence in Teaching by a Graduate Student Award**

**Purpose:** Recognizes graduate students who exhibit exemplary teaching performance in the classroom.

**Criteria:** Demonstration of excellence in classroom teaching, student interaction, and/or mentoring; outstanding student evaluations; specific examples of meritorious classroom performance; demonstration of instructional contributions outside the classroom.

**Specific eligibility:** Graduate students enrolled in a master’s or PhD program in any discipline within the College of Arts and Sciences who are on track to complete their degree during 2024 (spring, summer, or fall).

**Required Materials**

All nomination packets must include the following materials **in a single PDF file**:

* **CAS Award Nomination Form**

See next page for award-specific form. Do not include this instruction page.

* **Nomination Letter** (Limit of two pages)

A broad description of why the nominee is deserving of the award. Cite specific examples of relevant accomplishments and meritorious teaching. Focus on the impact of the nominee’s work within the discipline and/or on students. Include any recognition of note.

* **Nominee’s Curriculum Vitae Limit**

10 pages.

* **Supplemental Materials**

Include additional documentation of outstanding pedagogical innovation, scholarship, or accomplishments in teaching. Course evaluations and at least one letter of support or testimonial from a mentor or student are required. Limit the course evaluation report to score summaries and selected comments and a maximum of three pages.

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**Questions?**

Contact the Office of the Dean at cas.awards@wsu.edu.

**Excellence in Teaching by a Graduate Student Award**

**2024 Award Nomination Form**

*Nominations are due to nominee’s chair or director by 5:00 p.m. on Monday, February 5, 2024.*

**Nominee:**

**Department/School/Program:**

**Campus Zip:**

**Office Phone:**

**WSU E-mail:**

**Expected Date of Graduation:**

**Expected Degree:**

**Nominator:**

**Title:**

**Department/School/Program:**

**E-mail:**

 **Campus Zip:**

***FOR CHAIRS AND DIRECTORS ONLY***

I electronically endorse and support the above-named nominee for the Excellence in Teaching by a Graduate Student Award.

**Nominee’s WSU ID:**

**Chair/Director:**

**Date:**

A confirmation email will be sent to the chair/director after the complete nomination packet has been received by the Office of the Dean.