**2024 Recognition Awards**

**Submission** **Deadline: 5:00 p.m. on Monday, February 5, 2024.**

**Submit nominations via email to: Nominee’s** [**academic chair or director**](https://cas.wsu.edu/about-the-college/academic-chairs-directors/).

Inquire well in advance of the deadline for unit-specific nomination processes or guidelines.

**Tom and Julie Lutz Science and Mathematics Teaching Excellence Award**

**Purpose:** This award honors the legacy of two respected professors, Drs. Tom and Julie Lutz, whose scholarly, teaching, and professional work were extensions of their commitment to science education, public service, and lifelong learning. A popular undergraduate professor, Tom deftly communicated science principles to learners from other disciplines and his hands-on teaching style helped prospective elementary education teachers think about how they themselves would teach science. Julie held WSU’s first Boeing Distinguished professorship, developed numerous interdisciplinary science and math programs and college courses, and served the University in a variety of administrative roles, including department chair, associate dean, and associate provost.

**Criteria:** Documentation of sustained excellence in teaching, including mentoring individual students and providing guidance for student groups outside of the classroom; specific examples of pedagogical innovation or scholarship, meritorious classroom performance, and a range of teaching responsibilities.

**Specific eligibility:** Faculty of any rank in the academic units of biological sciences, chemistry, environment, mathematics and statistics, or physics and astronomy.

**Required Materials**

All nomination packets must include the following materials **in a single PDF file**:

* **CAS Award Nomination Form**

See next page for award-specific form. Do not include this instruction page.

* **Nomination Letter** (Limit of two pages)

A broad description of why the nominee is deserving of the award. Cite specific examples of relevant accomplishments and meritorious teaching. Focus on the impact of the nominee’s work within the discipline, across the institution, and/or on students. Include internal and external recognition of note.

* **Nominee’s Curriculum Vitae Limit**

10 pages.

* **Supplemental Materials**

Include additional documentation of outstanding innovation or accomplishments in teaching as appropriate. Classroom materials, course evaluations, and at least one letter of support or testimonial from a student are required. Limit the course evaluation report to score summaries and selected comments and a maximum of three pages.

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**Questions?**

Contact the Office of the Dean at [cas.awards@wsu.edu](mailto:cas.awards@wsu.edu).

**Tom and Julie Lutz Science and Mathematics Teaching Excellence Award**

**2024 Award Nomination Form**

*Nominations are due to nominee’s chair or director by 5:00 p.m. on Monday, February 5, 2024.*

**Nominee:**

**Title:**

**Department/School/Program:**

**Campus Zip:**

**Office Phone:**

**WSU E-mail:**

**Date of first faculty appointment at WSU:**

**Nominator:**

**Title:**

**Department/School/Program:**

**E-mail:**

**Campus Zip:**

***FOR CHAIRS AND DIRECTORS ONLY***

I electronically endorse and support the above-named nominee for the Tom and Julie Lutz Science and Mathematics Teaching Excellence Award.

**Nominee’s WSU ID:**

**Chair/Director:**

**Date:**

A confirmation email will be sent to the chair/director after the complete nomination packet has been received by the Office of the Dean.