**2024 Recognition Awards**

**Submission** **Deadline: 5:00 p.m. on Monday, February 5, 2024.**

**Submit nominations via email to: Nominee’s** [**academic chair or director**](https://cas.wsu.edu/about-the-college/academic-chairs-directors/)**.**

Inquire well in advance of the deadline for unit-specific nomination processes or guidelines.

**Master’s Student Achievement Award: ARTS**

**Purpose:** Recognizes and honors master’s students in the arts disciplines for outstanding academic performance, achievements in research, scholarly, and/or creative activity, and contributions or service to their academic unit, the college, and Washington State University.

**Criteria:** Outstanding academic performance, strong scholarly and/or creative productivity, interdisciplinary research and/or collaborations, service, and professional growth during graduate studies at Washington State University.

**Specific eligibility:** Students enrolled in a master’s degree program offered by the Department of Fine Arts or the School of Music and who are on track to complete their degree in 2024 (spring, summer, or fall).

**Required Materials**

All nomination packets must include the following materials **in a single PDF file**:

* **CAS Award Nomination Form**

See next page for award-specific form. Do not include this instruction page.

* **Nomination Letter** (Limit of two pages)

A broad description of why the nominee is deserving of the award. Cite specific examples of relevant accomplishments, publications, and recognition. Focus on the impact of the nominee’s work within the discipline, unit, across the institution, and/or on students as appropriate.

* **Nominee’s Curriculum Vitae Limit**

10 pages.

* **Supplemental Materials**

Include additional documentation of outstanding accomplishments in teaching, service, research, scholarly work, or creative activity as appropriate. At least one letter of support or testimonial from a professor, mentor, or external constituent is required. If including course evaluations, limit the report to score summaries and selected comments, and a maximum of three pages.

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**Questions?**

Contact the Office of the Dean at cas.awards@wsu.edu.

**Master’s Student Achievement Award: ARTS**

**2024 Award Nomination Form**

*Nominations are due to nominee’s chair or director by 5:00 p.m. on Monday, February 5, 2024.*

**Nominee:**

**Department/School/Program:**

**Campus Zip:**

**Office Phone:**

**WSU E-mail:**

**Expected Date of Graduation:**

**Expected Degree:**

**Nominator:**

**Title:**

**Department/School/Program:**

**E-mail:**

 **Campus Zip:**

***FOR CHAIRS AND DIRECTORS ONLY***

I electronically endorse and support the above-named nominee for the **Master’s Student Achievement Award: ARTS**

**Nominee’s WSU ID:**

**Chair/Director:**

**Date:**

A confirmation email will be sent to the chair/director after the complete nomination packet has been received by the Office of the Dean.