**2024 Recognition Awards**

**Submission** **Deadline: 5:00 p.m. on Monday, February 5, 2024.**

**Submit nominations via email to: Nominee’s** [**academic chair or director**](https://cas.wsu.edu/welcome/deans-office/academic-chairs-directors/)**.**

Inquire well in advance of the deadline for unit-specific nomination processes or guidelines.

 **Public and Community Engagement Award**

**Purpose:** Recognizes faculty or staff who have demonstrated sustained efforts to connect their research, scholarship, creative activity, or teaching directly to the publics and communities our university serves.

**Criteria:** A record of developing impactful collaborations with communities outside of WSU. Preference for engagement that pursues direct and equitable partnerships rather than simply public visibility. Nominees will be evaluated on their body of work since arriving at Washington State University.

**Specific eligibility:** Full-time faculty and staff, regardless of rank.

**Required Materials**

All nomination packets must include the following materials **in a single PDF file**:

* **CAS Award Nomination Form**

See next page for award-specific form. Do not include this instruction page.

* **Nomination Letter** (Limit of two pages)

A broad description of why the nominee is deserving of the award. Cite specific examples of relevant accomplishments and recognition. Award-specific criteria are listed above.

* **Supplemental Materials**

Include additional documentation of efforts and accomplishments in public and community engagement with relevant stakeholders. At least one letter of support or testimonial from an external constituent is required.

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**Questions?**

Contact the Office of the Dean at cas.awards@wsu.edu.

 **Public and Community Engagement Award**

**2024 Award Nomination Form**

*Nominations are due to nominee’s chair or director by 5:00 p.m. on Monday, February 5, 2024.*

**Nominee:**

**Title:**

**Department/School/Program:**

**Campus Zip:**

**Office Phone:**

**WSU E-mail:**

**Date of first appointment at WSU:**

**Nominator:**

**Title:**

**Department/School/Program:**

**E-mail:**

 **Campus Zip:**

***FOR CHAIRS AND DIRECTORS ONLY***

I electronically endorse and support the above-named nominee for the Public and Community Engagement Award.

**Nominee’s WSU ID:**

**Chair/Director:**

**Date:**

A confirmation email will be sent to the chair/director after the complete nomination packet has been received by the Office of the Dean.