**2024 Recognition Awards**

**Submission** **Deadline: 5:00 p.m. on Monday, February 5, 2024.**

**Submit nominations via email to: Nominee’s** [**academic chair or director**](https://cas.wsu.edu/about-the-college/academic-chairs-directors/)**.**

Inquire well in advance of the deadline for unit-specific nomination processes or guidelines.

**Excellence in Graduate Teaching Award**

**Purpose:** Recognizes faculty who demonstrate excellence in graduate-level classroom teaching.

**Criteria:** Exemplary classroom teaching, including specific examples of pedagogical innovation or scholarship, meritorious classroom performance, outstanding student evaluations, and a range of teaching responsibilities.

**Specific eligibility:** Tenured faculty of any rank in the College of Arts and Sciences.

**Required Materials**

All nomination packets must include the following materials **in a single PDF file**:

* **CAS Award Nomination Form**

See next page for award-specific form. Do not include this instruction page.

* **Nomination Letter** (Limit of two pages)

A broad description of why the nominee is deserving of the award. Cite specific examples of relevant accomplishments and meritorious teaching. Include internal and external recognition of note.

* **Nominee’s Curriculum Vitae Limit**

10 pages.

* **Supplemental Materials**

Include additional documentation of outstanding innovation or accomplishments in teaching. Course evaluations and at least one letter of support or testimonial from a student are required. Limit the course evaluation report to score summaries and selected comments, and a maximum of three pages.

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**Questions?**

Contact the Office of the Dean at [cas.awards@wsu.edu](mailto:cas.awards@wsu.edu).

**Excellence in Graduate Teaching Award**

**2024 Award Nomination Form**

*Nominations are due to nominee’s chair or director by 5:00 p.m. on Monday, February 5, 2024.*

**Nominee:**

**Title:**

**Department/School/Program:**

**Campus Zip:**

**Office Phone:**

**WSU E-mail:**

**Date of first faculty appointment at WSU:**

**Nominator:**

**Title:**

**Department/School/Program:**

**E-mail:**

**Campus Zip:**

***FOR CHAIRS AND DIRECTORS ONLY***

I electronically endorse and support the above-named nominee for the Excellence in Graduate TeachingAward.

**Nominee’s WSU ID:**

**Chair/Director:**

**Date:**

A confirmation email will be sent to the chair/director after the complete nomination packet has been received by the Office of the Dean.