

**WSU College of Arts and Sciences**  
**Research Enhancement Opportunity (REO) Award**  
**Summer 2024/Fall 2024/Spring 2025**

**Application deadline:** January 26, 2024

**Award amount:** \$5000 (summer funding) OR one course release (academic year)

**Contact:** CAS Grant and Fellowship Support, [cas.gfs@wsu.edu](mailto:cas.gfs@wsu.edu)

The College of Arts and Sciences is pleased to announce a call for proposals for our Research Enhancement Opportunity (REO) Award. The REO program offers faculty the opportunity for either summer funding (\$5000, inclusive of benefits) OR a one-course teaching reduction in during the 2024-25 academic year<sup>1</sup> to support the development, writing, and submission of a new extramural grant or fellowship proposal.<sup>2</sup> Individual and multi-investigator team projects are equally welcome, but we are only able to provide funding to the lead PI. Please contact Courtney Meehan ([cmeehan@wsu.edu](mailto:cmeehan@wsu.edu)) or Becky James ([elizabeth.james@wsu.edu](mailto:elizabeth.james@wsu.edu)) with questions.

**Eligibility:**

- The lead PI must be a CAS tenure-track faculty member. Career-track faculty members are eligible if research is a significant proportion of their appointment ( $\geq 30\%$ ).
- The targeted grant opportunity must be for one of the following: 1) a new (not a resubmission) > \$250,000 direct cost, F&A generating grant for single investigator grant; 2) a new (not a resubmission) > \$500,000 direct cost, F&A generating grant for multi-investigator grant; or 3) a high-impact fellowship that provides salary and/or advances the applicant's program of research, scholarship, or creative activity.
- All applicants must have their Chair or Director's approval prior to submitting the proposal to CAS. Chairs and Directors need to be able to attest that the course reduction will not negatively impact instruction.<sup>3</sup>

**Application Process:**

1. Submit the application as *a single pdf attachment* to [cas.gfs@wsu.edu](mailto:cas.gfs@wsu.edu) by **January 26, 2024 at 5pm**.
2. The application package should include the following:
  - a. A complete REO application cover sheet (see [cas.wsu.edu/gfs/internal-funding-opportunities/](https://cas.wsu.edu/gfs/internal-funding-opportunities/)).
  - b. A 2-page (1,000 word limit) proposal narrative, providing:
    - i. an overview of the research project that will be proposed to the external funding agency and a clear statement of its significance.
    - ii. An explanation of why this proposal/project is a critical next step in the applicant's career.
    - iii. [For individual applications] a description of the PI's expertise and qualifications OR [for multi-investigator grants] identification of the research team and a brief description of the team's expertise and each member's contributions to the project.
    - iv. A discussion of why the PI thinks this agency/program is the appropriate funding source and whether the relevant program officer/foundation manager has been contacted.
    - v. An estimated budget total, including both anticipated direct and indirect costs. Detailed budgets are not necessary for the REO application.
  - c. A 2-page CV that highlights the funding and publication history of the lead PI.

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- d. A brief letter/email from the unit Chair or Director providing the following:
  - i. [Summer funding request] A statement acknowledging that summer salary will not interfere with other summer appointments.
  - ii. [Course release request] A statement agreeing that the unit is willing to release the faculty member from teaching one course during the Fall 2023 semester.
  - iii. [Course release request] The instructional replacement costs needed to facilitate the course buyout (in dollars; this figure should be teaching replacement cost, not % FTE).

The targeted external program submission date should be no later than September 1, 2024 for summer funding; January 31, 2025 for fall course releases; or June 1, 2025 for spring course releases.

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<sup>1</sup>If the proposal is not submitted during the proposed cycle, the faculty member will either need to return the funds or teach an additional course the following semester.

<sup>2</sup> Faculty members awarded a buyout must regularly meet with Becky James who will assist with proposal development.

<sup>3</sup> If you plan to apply, please talk to your Chair or Director immediately to ensure that a course reduction is feasible.